



The Inspire Academy Movement Zero Debt & Cashless Policy 2023/24

Seal Zero Debt Policy

As from 1st September 2023, Inspire Academy Movement (comprising of Seal C of E Primary, Four Elms & Maypole) will adopt a strict NO DEBT and cashless policy in relation to, After School Club, Breakfast Club and Nursery Fees.

As an Academy, we aim to act promptly to address issues at an early stage, this is to prevent arrears of fees from accumulating to a point beyond parents/carers means to settle. The school will, in exceptional circumstances, postpone the refusal to provide attendance to After School / Breakfast Clubs if parents/carers have advised us of their financial situation and the school is satisfied the funding will be forthcoming.

Please see below how the school expects to receive payments:

Breakfast Club – In advance via MCAS. This must be booked at least 1 day in advance.

After School Club – In advance via MCAS. Paid termly and fees are due the Sunday before the beginning of the new Term.

Nursery – In advance via the School Bank Account in accordance with the Invoice.

Clubs & Trips – Via MCAS by the due date.

BREAKFAST CLUB

Breakfast Club is very popular and is an extended service run in house by our great staff. This is available to all children between Years R-6. The club runs from 7.30am to 8.45am every day. The cost of each session is £5.00. Please see the Website for more information on our Breakfast Club.

This service is heavily reliant on prompt payments to remain financially viable. We therefore require all bookings and payments in advance via MCAS. Breakfast Club is payable a day in advance but can be block booked as required.

If you have booked and paid for weekly sessions but your child is ill or not in school, then this session will be credited on your MCAS account.

Breakfast Club staff will have a daily confirmation of booked and paid for attendees. Therefore if your child is not on the list, we will not be able to accept your child at Breakfast Club on that occasion. You will need to book any future dates on the MCAS App. Only in exceptional circumstances will attendance be agreed on the morning by the Head.

AFTER SCHOOL CLUB

After School Club is a very popular extended service which is run in house by our great staff. This service is available to children in years R-6. The club runs every day between 3.15pm and 6.00pm. A session costs £15. For more information on After School Club please see our website.

This service is heavily reliant on prompt payments to remain financially viable. We therefore require all bookings and payments in advance. After School Club is booked by request to the office at office@inspirefederation.co.uk and if confirmed the terms payment will be visible on MCAS to pay. The deadline for payment is the Sunday before the beginning of the new Term. If the sessions are not paid for, we will contact you for payment. If this is still not forthcoming, we will not be able to accept your child at the club and we will expect your child to be collected at the end of the school day. The school will not allow arrears. If failure to pay continues we withhold the right to cancel your booking for the Term and offer the place to those on the waiting list.

These measures have been put in place for After School Club and Breakfast Club to reduce the risk of high value arrears accumulating over time. Both these extended services cannot run without prompt payments as revenue covers staffing, resources and food. The school expects all families to treat these services as they would in a private setting.

NURSERY

If your child attends paid sessions, we require advanced payments. Sessions will not be booked unless payment is forthcoming. We are not able to allow any level of debt to accrue in relation to Nursery provision.

Please pay for your nursery sessions via the School Bank Account promptly a Term in advance. If you have not paid promptly your sessions may not be booked and therefore could be given to another family.