



Seal

*Church of England
Primary School*

Seal Church of England Primary School

Zambra Way, Seal, Sevenoaks, Kent.

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Executive Headteacher: Mrs E. Mitchell

Head of School: Mrs L Butler

Monday 5th August 2019

Dear Parents/Carers,

I am excited to announce that with effect from 2nd September 2019 we shall be offering after-school child care at Seal Primary School. This will mean that Play Place, a private after-school child service will no longer operate from our premises.

It has been part of our long-term plan to offer wrap-around child care facilities to our families. We have been offering breakfast club for many years and an after school club completes the wrap-around provision. In addition, with budget constraints, if we are able to generate extra funds that can be directed back into the school this will benefit all pupils.

Our aim is to provide a safe and inclusive environment where children can relax after a busy day at school, cared for by a team of qualified staff. The pupils will have access to the school's facilities and we shall be offering lots of fun activities for your child. Children are also provided with a choice of healthy drinks and a light tea during each session.

Our sessions will run from the end of school until 6pm each day and the fees are a flat rate of £15 per session; we are unable to offer a discount if you pick up early. We shall be registering for childcare vouchers and if you are in receipt of vouchers from your employer please let us know the name of your scheme on your application form.

If you are interested in securing a place at the after school club please complete the slip overleaf and return it to the school office. We shall be prioritising the families of pupils who are at present registered with Play Place or who are on their waiting list.

If you have any questions please do not hesitate to contact me.

Kind regards

Mrs Butler
Head of School



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After School Club Registration Form

- This registration form must be completed before a child can attend the after school club.
- All normal school rules apply at the after school club to ensure the safety and well-being of the children.

Child's name					
Date of Birth					
Class					
Name of parent/Carer					
Name of child care voucher company used					
Sessions to be attended					
Monday	Tuesday	Wednesday	Thursday	Friday	
Consent					
I agree to pay £15 per session and understand that there are no refunds if I pick up my child before 6pm.					
I consent to my child receiving medical treatment in an emergency.					
I agree that my child will adhere to the after school rules.					
I understand that the after school club cannot accept responsibility for my child's possessions or valuables whilst he/she is attending the club.					
It is my responsibility to keep staff at the club updated of any changes to information supplied on the Registration form.					
Parent/ Carer's Full name					
Signature					
Date					

